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From: Cormier, Carol (EHS)
Sent: Friday, October 03, 2008 4:38 PM
To: Corbett, Kate (DPH)
Subject: RE: Step Increase

When you are reclassified it changes the date of your step to the date you entered the new position which in your case was 3/16/08 so you will go to the next step on 3/16/09. Please let me know if you have any questions. Thanks

From: Corbett, Kate (DPH)
Sent: Friday, October 03, 2008 2:21 PM
To: Cormier, Carol (EHS)
Subject: Step Increase

Hi Carol,

I was wondering when my step increase would be taking effect for this year. I thought that it was going to be in today's paycheck but it wasn't. I believe my 3yr anniversary date was on Sept 12. Could you please let me know when this will be reflected in my paycheck.

Thank you,
Kate Corbett